Carchman, Loreen

MDS PA33

From: Carchman, Loreen
Sent: Wednesday, March 19, 2003 9:37 AM
To: 'Doug.Fulling@mdsps.com'; Robert Earl; Eley.Sassani@mdsps.com; Steven.Zweig@mdsps.com; Anthony.Cavaliere@mdsps.com; Phyllis.Duster@mdsps.com; Kimberly.Shoaff@mdsps.com; Kimberly.Prchal@mdsps.com; Dan.Crawford@mdsps.com
Cc: King, Valerie A.; Roethig, Hans; Nelson, Bettie L
Subject: RE: MDS Contracting

Importance: High

Dear Doug,

I am Loreen Carchman, Contracts Manager for Worldwide Scientific Affairs. I understand completely when you say that this contract has taken much longer than anticipated.

Because there is no signed agreement in place, I need to be assured that no work is currently being done that would be considered within the scope of the planned Agreement. Because there have been previously incurred expenses without an executed Agreement, we are currently out of compliance with Philip Morris policies. Therefore, any work including but not limited to conference calls, data transfer preparation, etc. should cease until the Agreement has been signed by both parties. No further expensesshould be incurred from this point forward.

We are anxiously awaiting the revised proposal and scope and are committed to getting this turned around as quickly as possible. Hopefully, we will receive the appropriate information today by Kim Shoaff. We know this is important to both MDS and PM USA.

Thank you for your cooperation and we look forward to working with you.

Regards,

Loreen L. Carchman
Manager

-----Original Message-----
From: Doug.Fulling@mdsps.com [SMTP:Doug.Fulling@mdsps.com]
Sent: Tuesday, March 18, 2003 7:59 AM
To: valerie.a.king@pmusa.com; Robin.D.Kinser@pmusa.com; Hans-Juergen.Roethig@pmusa.com; Candace.r.adams@pmusa.com; Bettie.l.Nelson@pmusa.com; jan.oey@pmusa.com; Loreen.L.Carchman@pmusa.com
Cc: Robert Earl; Kimberly.Prchal@mdsps.com; Kimberly.Shoaff@mdsps.com; Phyllis.Duster@mdsps.com; Anthony.Cavaliere@mdsps.com; Steven.Zweig@mdsps.com; Eley.Sassani@mdsps.com; Dan.Crawford@mdsps.com
Subject: MDS Contracting

Dear Philip Morris Total Exposure Study Team:

I hope this e-mail finds you well. I just wanted to send a note to let you know that we are committed to your study and look forward to getting a contract in place. We acknowledge that the contract has taken much, much

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longer than anyone had anticipated and assure you there will be significant efficiencies after we get the first contract in place - the first one is always the toughest. Thank you for your understanding and patience as we get the contact processed and I hope the issue will not deter you from considering MDS for future opportunities.

Let me know if you have any questions or additional concerns. I would like to visit you in April to discuss this and will follow-up with Hans to schedule a meeting.

Best regards,

Doug

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